

Wednesday 16<sup>th</sup> September 2015

**Student Target Setting Day**  
**Monday 28<sup>th</sup> September 2015**

Dear Parent/Carer,

Our annual student Target Setting Day is taking place on Monday 28<sup>th</sup> September 2015 between 8:40am and 3pm. On this day all students (Y7 to Y13) and parents are asked to attend an appointment at OSCA, to discuss with their form tutor their academic progress last year, and to set in place aspirational targets to help ensure success and progress across all subjects in the coming year. Students and parents will also have the opportunity to meet with Heads of House and Assistant Heads of House.

Each appointment will last 10 minutes, and students are requested to attend 5 minutes before their appointment time. The venue for all student appointments will be in **'O' Block, and KS3 and 4 students must wear full academy uniform**. During the remainder of the day students will be provided with work from their subject teachers which they will be required to complete at home.

We have established Student Target Setting Days at OSCA as we believe that students need to have a clear understanding of their strengths and areas for development. We also know that when parents are fully involved in their child's education they are more likely to achieve their potential. Parents are, therefore, encouraged to attend these meetings, however if that is not possible **student attendance is still compulsory**.

I would be grateful if you could complete the return slip which is attached, giving your preference for a morning or afternoon appointment. Once the return slip is received your child's Form Tutor will be able to offer and agree an appropriate time.

Yours sincerely,

R.Thomas (Mrs)  
Senior Leader  
KS3 Progress Director

M.Wagstaff (Mr)  
Senior Leader KS5  
KS4/5 Progress Director

D.Dumbell (Mr)  
Senior Assistant Principal

**Student Target Setting Day**  
**Monday 28<sup>th</sup> September 2015**

**REPLY SLIP**

Student's Name: \_\_\_\_\_

Tutor Group: \_\_\_\_\_

I **will/ will not** be able to attend an appointment on Target Setting Day; I understand that student attendance at an agreed appointment on Target Setting Day is compulsory and that \_\_\_\_\_ will attend in full uniform.

I also understand that work will be provided by teachers and must be completed as homework as directed.

I would prefer:

- **Morning (8.40am – 12pm)**
  
- **Afternoon (12pm – 3pm)**
  
- **No Preference**

If possible I would prefer an appointment at \_\_\_\_\_ time. (We will do our best to accommodate specific time requests but unfortunately can't guarantee this).

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**Student Target Setting Day**  
**APPOINTMENT CONFIRMATION SLIP**

Student Name: \_\_\_\_\_

Tutor: \_\_\_\_\_

Date: **Monday 28<sup>th</sup> September 2015**

Time: \_\_\_\_\_

Venue: \_\_\_\_\_

**Please arrive 5 minutes before your appointed time.**  
**KS3 and 4 Students must be in full OSCA uniform.**

